








Logansport Educator of the Year Candidate Nomination Form

Logansport Educator of the Year candidate must-

-  Be an exceptionally dedicated, knowledgeable, and skilled educator
-  Inspire students of all backgrounds and abilities to learn
-  Have respect and admiration of students, parents, and colleagues
-  Play an active and useful role in the school community as well as in the school
-  Demonstrate innovative 21st Century skills and continuing professional growth

Educator's Name	
Grade/Subject Taught	
Years of Experience	
In 100 words or less, please explain why this person is deserving of the honor.	

Candidate Headshot

Insert Color Photo Here

For Publicity
Purposes Only



Logansport Educator of the Year

Basic Information Sheet

Candidate	
Name:	Home Phone:
Home Address:	Office Phone:
City, State, Zip:	Email Address:
Subject and Grade Level:	Total Number of Students:
Total years of experience:	Years in present position:

School/Building Principal	
Name:	Phone:
School Name:	
School Address:	Principal Email:
City, State, Zip	Total Building Number of Students:

Superintendent's Signature

Principal's Signature

Candidate's Signature



Candidate Checklist

Double check to see that each section in the portfolio is complete.

- _____ I. Basic Information Sheet with picture and required signatures (superintendent and candidate)
- _____ II. Professional Development (2 pages)
- _____ III. Community Involvement (1 page)
- _____ IV. Philosophy of Teaching (2 pages)
- _____ V. Three Letters of Support (3 pages)
- _____ VI. Additional Information (4 pages if needed)

Note: Portfolios that do not comply will be disqualified.



Logansport Educator of the Year Portfolio Section Requirements

I. BASIC INFORMATION SHEET

This section must:

- Be the **cover page** of the application packet
- Be filled in completely and fit on one page
- Require signatures of both the school district superintendent and candidate
- Include a color headshot of candidate on this document where indicated
- Be typed and scanned into the portfolio

II. EDUCATIONAL HISTORY AND PROFESSIONAL DEVELOPMENT ACTIVITIES

Please limit your response to two typed, double-spaced pages.

Beginning with the most recent:

- List colleges and universities attended including post-graduate studies
- Indicate degrees earned and dates of attendance
- Indicate all Indiana licensures
- List teaching employment history beginning with the most recent and indicate time period, grade level, and subject area
- Include professional association memberships; offices held, service on committees, commissions, task forces, and other relevant activities
- List leadership activities in staff development and the training of future teachers
- Include awards and other recognition

This section must:

- Adhere to the formatting guidelines
- Utilize a creative, but professional, layout to fulfill space requirements if needed to fit all of the requested information within the space requirements
- Be clear, organized, and easy to read and follow.

III. COMMUNITY INVOLVEMENT

Describe your commitment to your community through service-oriented activities, volunteer work, civic and other group activities.

Please limit your response to one typed, double-spaced page.

IV. PHILOSOPHY OF TEACHING

Describe your personal feelings and beliefs about teaching.

Please limit your response to two typed, double-spaced pages.

Issues to include:

- Your own personal perspective of what makes you an outstanding teacher
- A description of the rewards you find in teaching
- Your beliefs about teaching demonstrated in your personal teaching style

V. LETTERS OF SUPPORT

Include three recent letters of support.

These letters of support do not need to be double-spaced.

Please provide letters of support from any of the following individuals:

- *Principal*
- *Instructional Coach*
- *Department Head*
- *Colleague*
- *Current or former student*
- *Parent*
- *Legislator*
- *Educational Organization or Association*
- *Community leader*

Letters of support requirements:

- Addressed to the **Educator of the Year selection committee**
- No longer than **one page for each** letter of support
- Letters must show an **original signature** or the portfolio will be disqualified
- An effective letter of support contains evidence of personal knowledge of the teacher and an indication of the qualities that would qualify the candidate to be Logansport's Educator of the Year
- Additional letters may be included in the *Additional Information* section as long as this does not extend the page requirements in that section.